

CHARLOTTE TECHNICAL CENTER
18150 Murdock Circle, Port Charlotte FL 33948
941-255-7500

PROOF OF RESIDENCY

To qualify as a Resident for Tuition Purposes, you must be a U.S. citizen, legal Permanent Resident or hold a visa status approved by the Florida Legislature. Living in or attending school in Florida does not, in itself, establish legal residence. Students who depend on out-of-state parents for support are presumed to be legal residents of the same state as their parents.

Definitions:

- (A) **DEPENDENT STUDENT:** If you are under age 24 and 50% or more of your support is provided by another as defined by the Internal Revenue Service, you will be classified as a dependent student. A copy of your parent's or legal guardian's most recent federal tax return may be required to establish dependency.
- (B) **INDEPENDENT STUDENT:** If you meet any one of the following criteria, you will be classified as an independent student.
- You are 24 years of age or older prior to the Proof of Florida Residency Deadline
 - You are married (copy of marriage certificate required).
 - You have a child who lives with you and receives their support from you (copy of most recent federal tax return listing the child as your dependent required).
 - You have other dependents that live with you and receive their support from you (copy of most recent federal tax return listing the person(s) as your dependent(s) required).
 - You are a veteran of the United States Armed Forces (copies of military documents required).
 - Your parents are deceased and you are, or were until age 18, a ward of the court (copies of court documents required).

The claimant must provide two forms of evidence from the following lists: at least one document MUST be from Tier One; ONE document from Tier Two may be used in conjunction with one document from Tier One. ALL documents supporting the establishment of legal residence (whether from Tier One and/or Tier Two) must be dated, issued, or filed 12 consecutive months before the Proof of Florida Residency Deadline date established for the term for which Florida Resident classification is sought.

TIER ONE (at least ONE document MUST be from the following list):

1. Florida Driver's License OR Florida Identification Card
2. Florida Voter Registration
3. Florida Vehicle Registration
4. Declaration of Domicile (must be certified by a Clerk of the Court at least 12 consecutive months prior to the Proof of Florida Residency Deadline).
5. Proof of purchase of a permanent home that is occupied as a primary residence of the claimant (mortgage, deed or Homestead Exemption; contracts/agreements must be dated 12 consecutive months prior to the Proof of Florida Residency Deadline).
6. Transcript from a Florida high school for multiple years or a Florida GED and score report (only if high school diploma or GED was earned with the last 12 consecutive months); if transcript of Florida GED is the student's, the claimant must be listed as the student's parent or legal guardian.
7. Proof of permanent full-time employment (letters from current and past employers on letterhead stating the date of hire and that the claimant has been employed as a permanent full-time employee for the last 12 consecutive months).
8. Benefit histories from Florida agencies or public assistance programs.

TIER TWO (ONE document from the following list may be used if claimant has only one document from Tier One above):

1. Utility bill and proof of 12 consecutive months of payments (cable/satellite TV, electric, gas, water, telephone {cell/mobile phones cannot be used}; service must be current; only one utility may be used).
2. Lease agreement and proof of 12 consecutive months of payments (lease must be current; copies of prior leases may be used to establish 12 consecutive months).
3. A Florida professional or occupational license (must be current and show at least 12 consecutive months).
4. Documents evidencing family ties (Example: adoption or legal guardianship papers or other official court documents).
5. Proof of membership in Florida-based charitable or professional organizations (NOTE: membership in a church does not constitute membership in a Florida based charitable organization).